

# COUNTRY CLUB VILLAGE METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

303-779-5710

[www.countryclubvillagemd.org](http://www.countryclubvillagemd.org)

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Wednesday, October 26, 2022

**TIME:** 9:00 a.m.

**LOCATION:** via Zoom

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link:

**ACCESS:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_N2ExOTIlyjgtZWMxOC00MGExLWJhYmYtNjk4OTQ2M2NIZjhh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2ExOTIlyjgtZWMxOC00MGExLWJhYmYtNjk4OTQ2M2NIZjhh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d)

2. To attend via telephone, dial **1-720-547-5281** and enter the following additional information: **Conference ID: 205 773 531#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michael S. Byrne	President	May, 2023
Troy Vigil	Treasurer	May, 2023
Jeff Townsend	Secretary	May, 2025
Vacant	Assistant Secretary	May, 2025
Vacant	Assistant Secretary	May, 2023

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the October 27, 2021 Special Meeting (enclosed).

- F. Review and consider adoption of Resolution Regarding 2023 Annual Administrative Matters (enclosed).
  - 1. Confirm 2023 meeting date and time: Wednesday, October 25, 2023 at 9:00 a.m.
  - 2. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
  - 3. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosed).
- G. Discuss results of May 3, 2022 Directors' election.

## **II. FINANCIAL MATTERS**

- A. Review and ratify Interim Claims totaling \$204,423.23 and payment of checks (enclosed).
- B. Review and consider acceptance of July 31, 2022 Unaudited Financial Statements and Cash Position Report (enclosed).
- C. Public hearing on proposed 2023 Budget.
  - 1. Consider approval of Resolution Approving Proposed 2023 Budget, Certification of Mill Levy, and Appropriate Sums of Money (enclosed).
  - 2. Authorize District accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- D. Public hearing on proposed 2022 Budget Amendment.
  - 1. Consider approval of Resolution Approving Proposed 2022 Budget Amendment and Appropriate Sums of Money (enclosed).
- E. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- F. Ratify filing of 2021 Audit (enclosed).
- G. Consider approval of the engagement letter with Fiscal Focus Partners, LLC to prepare the 2022 Audit.

### **III. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosed).
- B. Other.

### **IV. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Review Icenogle, Seaver & Pogue, P.C. 2023 billing rates (enclosed).
- C. Legislative report.
  - 1. 2022 Legislative Memorandum (enclosed).
  - 2. Update regarding SB 21-262 Website Compliance.

### **V. BOARD MEMBER ITEMS**

- A. Acknowledge resignation of Mike Byrne from the Board of Directors.
- B. Other.

### **VI. ADJOURNMENT**

**There are no more regular meetings scheduled for 2022.**